

APPENDIX D

MONTHLY REPORT OF FULL-TIME EQUIVALENT/WORK-YEAR CIVILIAN EMPLOYMENT
(Standard Form 113-G)

Interagency Control
No. 0250-0044 MO

Monthly Report of Full-Time Equivalent/Work-Year Civilian Employment

Standard Form 113-G (10/80)
U.S. Office of Personnel Management
Form Chapter 258

Reporting Period (MM/YY)	Reporting Agency (MM/YY)	Agency Name	Position Title	Grade	Pay Grade	Location	Telephone Number	Date
SAMPLE								
2a. Full-Time with Permanent Appointment b. Straight Time c. Overtime								
3a. Other Employment b. Straight Time c. Overtime								
4a. Part-Time with Permanent Appointment b. Straight Time c. Overtime								
5a. Part-Time with Temporary and Indefinite Foot b. Straight Time c. Overtime								
6a. Full-Time with Temporary and Indefinite Foot b. Straight Time c. Overtime								
7a. Interim b. Straight Time c. Overtime								
Certified by: <i>[Signature]</i> Title: <i>[Title]</i>								

Reports should be submitted to: Survey and Information Section, Work Force Information Division, Office of Personnel Management, NSN 7540-01-098-1231, Washington, D.C. 20415